

## RAMBLERS ASSOCIATION – WIRRAL GROUP

### MINUTES COMMITTEE MEETING HELD 9 April 2018

The Merebrook, Bromborough commencing 19.30hrs **PENDING APPROVAL**

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<b>Present:</b>	Gordon Clarke	Chairman	(GC)
	Alice Cutts	Joint General Secretary	(AC)
	Linda Starkey	Membership Secretary	(LS)
	John Ackerman	Treasurer	(JA)
	Josie Nichols	Bookings Officer	(JN)
	Terry McKenna	Website Manager	(TM)
	Angie Holmes	Rambles Secretary	(AH)
	Brenda Jones	Vice Chairman	(BJ)
	Marcela Bellenand	Social Secretary 2	(MB)
	Keith Morris	Footpaths Officer	(KM)
	Berny Goodheart	Committee Member	(BG)
	Helen Clarke	Committee Member	(HC)
	John Baker	Committee Member	(JB)

#### 1. Apologies for Absence received:

	Lyn Francis	Joint General Secretary	(LF)
	Sue Martin	Committee Member	(SDM)

#### 2. Approve Minutes previous meeting held 05 March 2018

Agreed as a true record. Proposed TM seconded MB

#### 3. Matters arising from Minutes

None

#### 4. Officer's Reports

See attached document.

#### 5. Sunday coach replacement

JA confirmed that P&O Lloyd have agreed to supply our coaches on Sunday initially for 6 weeks from 22 April. It was agreed that a card of thanks should be given to John Watson who has been our Sunday coach driver for many years.

#### AC Action point 01/4/2018

#### 6. The General Data Protection Regulations (GDPR)

GC explained that the GDPR will come into operation on 25 May 2018. It introduces additional regulation for all organisations that process (collect, manage and use personal data). Discussion followed and it was agreed we will follow guidance provided by Ramblers on managing our data and complying with our legal obligations.

#### All Action point 02/4/2018

**7. New Leaders Handbook**

Agreed JB will produce a handbook to cover Sunday coach protocols and this will include links to the Ramblers website Walk Leaders Toolkit.

**JB Action point 03/4/2018**

**8. Emergency protocol on Sunday coach**

This will be part of the coach protocol hand book to be produced by JB.

**9. Review of committee roles**

Documents for all Committee roles have been reviewed and agreed. However the documents must now be amended to include the GDPR requirements of each role.

**All Action point 04/4/2018**

**10. Microphone provision at the clubroom**

Agreed as and when required we will ask the R.A.F.A for the use of their microphone.

**11. Utilisation of website statistics**

TM discussed the website statistics contained in his Officer’s report.

**12. Route description on the website**

TM confirmed the Route descriptions have been reviewed and are all now on the website.

**13. Review Action Log**

The log was reviewed, and all items were either complete or on schedule.

**14. Any other business**

JB will attend the Ramblers Roadshow at Shrewsbury.

The adoption of a formal policy re coach seats that are booked but not utilized on the day and not paid for was agreed.

**Confirmation date of future committee meetings and of the AGM 2018**

14 May, 4 June, 2 July, 3 September, 1 October, 5 November. AGM 29 November.

There being no further business the meeting closed at 21.30 hrs.

Signed: ..... ..

Gordon Clarke  
Chairman

Lyn Francis/Alice Cutts  
General Secretary

Officers Reports attached.

## **RAMBLERS ASSOCIATION – WIRRAL GROUP**

**Committee meeting held: 9 April 2018**

### **OFFICERS' REPORTS**

#### **Bookings Officer:**

The 4 coaches in March had numbers of 38, 53, 52 and 43, so a varied month. The 2 full coaches enabled March to break even.

#### **The Treasurer:**

The draft accounts for the six months to 31 March 2018 show a surplus of £927. Coaches generated £264, the clubroom £172, Wednesday walkers £266. Socials, the Nerja holiday and Ramblers commissions also produced healthy surpluses.

#### **Vice Chairman**

No report

#### **Social Secretary (2)**

- **March event Breakout Liverpool:** 7 people attended, and we had 2 rooms booked. We all enjoyed the event, and no one managed to break out within the hour, sadly, but fun.
- **April 3<sup>rd</sup>:** A guided tour of **Port Sunlight plus River Park Walk**, led by John, a friend of Terry Wilson. 9 people booked and quite a lot of late interest.
- **April 24<sup>th</sup>:** The first date of the **canal boat** from Preston Brook to Lymm. Capacity for 12 people and this is fully booked.
- **May 8<sup>th</sup>:** The second date of the canal boat: Fully booked.
- **May 15<sup>th</sup>:** The 3<sup>rd</sup> and last date of the canal boat: Still space for 8 more people.
- **June:** I will be booking a canoe trip from Bridgnorth as we did last year. Date TBC.
- **July:** Possibly a barbecue get together, TBC. Or crazy golf once again.

#### **Rambles Secretary:**

No report

#### **Membership Secretary:**

Three new members March 2018

Total membership to end of March 2018 = 755

#### **Footpaths Officer:**

The UK's departure from the EU means a new agriculture policy needs to be developed. This is likely to have an impact on access to the countryside. The government has launched a consultation on its proposals. KM will reply to the consultation on behalf of Wirral Ramblers Stressing the need to ensure the agriculture bill protects and enhances access to the countryside.

#### **Website Manager:**

Booking system and web pages have been updated to include information for Old Roan pick-ups.

The timings have been agreed for Old Roan / Rocket.

The pick-up timings have been included on the booking system drop-down boxes.

The Route Description archive has been completed (for walks in programmes to September 2017).

In the last few weeks 93% of those booking seats have used the on-line system.

66% have paid via bank transfer, 17% by cheque and 17% with cash.

Sunday coach seat utilisation over last 6 months, from booking system: **(overall 83.3%)**

Oct - 79.2%    Nov - 86.8%    Dec - 73.6%    Jan - 79.7%    Feb - 93.7%    Mar - 88.2%

Lakes – 86.3%	Staffs – 84.9%	Lancs – 88.1%
Cheshire – 73.6%	Peaks – 75.5%	Wales – 82.3%
Cumbria – 79.9%	Shrop – 90.6%	Yorks – 94.3%

Coaches starting from Liscard had an average 79.8% seat utilisation. From Heswall, 78.3%. From Toby Carvery 89.5%.

Website usage statistics:

In the first 3 months of the year the site has been visited an average of 340 times each week, with each session lasting 3mins 34 secs and viewing 3.3 pages, each on average.

**09/04/18**