

RAMBLERS ASSOCIATION – WIRRAL GROUP

MINUTES COMMITTEE MEETING HELD 2 July 2018

The Merebrook, Bromborough commencing 19.30hrs PENDING APPROVAL

1. Approve Minutes previous meeting held 4 June 2018

Agreed as a true record. Proposed Bookings Officer, seconded Membership Secretary

2. Matters arising from Minutes

None

3. Officers' Reports

See attached document.

4. Walk and Social Programmes

Creation of the Winter/Autumn 2018/19 walks and social programme is progressing well.

5. Group Budget

The committee discussed how best to utilise a recent bequest. It was agreed that the following three options should be pursued as to costings and viability:

- a) A first responder's first aid training;
- b) A donation to enhance use of Wirral Footpaths; for example provision of a bench;
- c) Provision of a Mountain Leadership course by Plas y Brenin.

Action point 01/07/18

6. Incidents procedure

The Chairman noted that following a minor incident on a recent walk there was some confusion as to the correct procedure to report details of an accident.

Incident report forms are available to download on the Ramblers website: ramblers.org.uk. This form should be completed by the person responsible for the activity. It should then be given to the area or group secretary to sign and a copy kept by the area or group. A signed copy should be sent to Ramblers Central Office by the secretary within 10 days of the incident occurring.

The Website Manager agreed to provide a link to this document from our group website.

Action point 2/07/18

7. GDPR

The Chairman circulated copies of the agreed consent form and reiterated that to comply with GDPR regarding the publication of Personal Data (names, email addresses, phone numbers) members must complete a consent form for the use of Personal Data within Wirral Ramblers. Unfortunately, under GDPR, email copies cannot be accepted therefore, the original, signed form must make its way to the Membership Secretary.

By completing this form members agree that they are happy for the Group to hold the information provided and to use it for circulation within the Group only. Typical use would be for the club programme card and walk leader lists. The Personal Data used would not be transferred to our website. We aim to keep our website Personal Data free, only using it on specific request and with separate consent.

It was noted that concern is still being expressed about the taking of photographs and posting of them on Facebook. It was agreed that the onus was on the photographer to be considerate and request permission. Broadly it was felt that group photographs (taken with the permission of the group) were ok when individuals were not identified by name.

Committee Member (C) is to add something to the Wirral Ramblers Facebook page asking photographer's to be considerate.

The Website Manager is to add more information about GDPR to the website.

Action points 3/07/18 and 04/07/18

8. Sunday Coach pick up points

Discussion around the existing pick up points and the advantages and disadvantages of Toby Carvery pick-ups. It was agreed that from the start of the Autumn/Winter 2018/19 coach programme in October the Harvest Mouse, Pensby Road and Thingwall Road East will no longer be coach pick-up points. Also agreed that the pick-up points should be kept under review.

9. Annual Footpath Survey

This is now imminent and additional volunteers are required to help complete it.

10. Route Description Officer vacancy

The current Route Descriptions Officer is standing down from the end of September so a replacement is required.

The Chairman will ask for a volunteer in his monthly newsletter and the Route Descriptions when published will also request a volunteer.

Action point 5/07/18

11. Leaders Handbook

The Leaders handbook has been amended by Committee Member (A) to take account of comments from other committee members and will be posted on the Website.

12. Review Action Log

The log was reviewed, and all items were either complete or on schedule.

13. Any other business

Agreed the contents of the coach First Aid kits would benefit from review.

Action point 7/07/18

There being no further business the meeting closed at 21.55 hrs.

Confirmation date of future committee meetings and of the AGM 2018

3 September, 1 October, 5 November. AGM 29 November

Signed:

Gordon Clarke
Chairman

Lyn Francis/Alice Cutts
General Secretary

Officers Reports attached

RAMBLERS ASSOCIATION – WIRRAL GROUP

Committee meeting held: 2 July 2018

OFFICERS' REPORTS

Bookings Officer:

It had been a very good month in June, with an average of 52 seats taken on the 4 trips to Holmfirth, Bakewell, Keswick and Dolgellau.

The Treasurer:

The unaudited accounts for the nine months to 30 June 2018 show a surplus of £1,213. Coaches made £305 surplus, the clubroom £184 and Wednesday walks contributed £300. Ramblers Holiday commissions were £170 and overheads were less than the budget received from head office from subscriptions.

Vice Chairman

No report

Social Secretary (2)

July 20th kayaking Bridgnorth. So far 23 people are coming.

Aug no events

Sept indoor climbing date and venue TBC

Rambles Secretary:

Final 2018 Autumn/Winter programme passed to committee

Membership Secretary:

New members to the end of June = 12 plus one re-instated member.
Total membership to the end of June is 760.

Footpaths Officer:

No report

Website Manager:

No report

02/07/2018